



Residential Construction Plan Review Checklist

Name: _____

Date Received: _____

Address: _____

Received by: _____

Attached	Not Applicable	
		Permit Application Form with original signatures
		Approved* Site Plan (2)
		Energy Code Compliance Report (1) RES Check Required in color†
		Foundation Plans (2)
		Construction Plans (2)
		Grading and Drainage Plans (2)
		TDLR# - Architectural Barriers Registration

Approved

Denied – Reason: _____

Please submit your \$150.00 application fee, checklist, and building application at the same time.

*Approved Site Plan – Site plan must be approved by The City of Troup before a permit will be issued.

†–Additional \$100 fee if City must obtain

(Itemized descriptions on following page)

Site Plans: Legal description (Lot, Block, Subdivision)
Property Lines and Lot Dimensions
Proposed Structures and all Existing Buildings
All easements, accesses and driveways
Electrical service entry location, pad mounted transformer or utility pole
Water connection and shut off locations
Sanitary Sewer connection location
Septic system location including distribution field
North Arrow and Scale
Fire Lane, Knox Box location

Energy Code Compliance Report:
(COMCheck – 2006 IECC) – Including Lighting Compliance, Mechanical Compliance and Building Envelope, as applicable.

Foundation Plans:
Engineered Plans – All foundation designs shall state that the foundation was designed for the soil conditions of that particular lot and that the design criteria of the applicable codes (2006 IBC) have been met.

Construction Plans:
Floor Plan
Exterior elevations
Roof Plans
MEP Plans (including riser diagrams)
Construction details
Window/door schedule
Wall sections
Fire suppression system and fire alarm system details
Fire lane construction details
Knox box application details

Grading and Drainage Plans:
Topographical information (contours at 1' intervals), all drainage structures including underground structures, and drainage arrows to indicate flow patterns.

TDLR# - Architectural Barriers Registration:
Required for projects over \$50,000 in value. Contact Texas Department of Licensing and Regulation, 1-800-803-9202 www.license.state.tx.us

Drawings containing a label such as “not for construction” or “for pricing only” will not be accepted for permit application. Each drawing and document shall be sealed, signed, dated and designed by a State of Texas Registered Architect, Registered Engineer, Registered Interior Designer, where applicable as required by the State of Texas Engineering and Architect Practice Act.

The City of Troup will designate approval or denial within a 10 working day period of receipt of Commercial Construction Plan Review Checklist