

Minutes of a Regular Meeting  
Of the  
Troup City Council  
April 20, 2020

A Regular Meeting of the Troup City Council was held Monday, April 20, 2020 at 4:00 p.m. Via Teleconference due to Covid 19. Councilpersons were: Mayor Joe Carlyle, Jeff Hale, Nelson Darden, Brandi Barton, Chip Richardson, and Carole Wilson.

Mayor Joe Carlyle called the meeting to order at 6:32 p.m. by roll call. Joe Carlyle – Present; Jeff Hale – Present; Nelson Darden – Present; Brandi Barton – Absent; Carole Wilson – Present; and Chip Richardson – Present. Others on the Teleconference included City Manager Gene Cottle and City Secretary Buffie Deason as well as others to speak during the meeting.

Mayor Joe Carlyle – Item 2 Citizen Comments- Any Citizen wishing to address the Council on an agenda item may do so during the citizen comment section of the meeting or when the item is being considered by the Council. No comments made.

Mayor Joe Carlyle – Item 3 Discuss and Consider the Monthly Financial Report from the City Manager. Councilmembers were presented financial reports in their agenda packet and email. Councilperson Nelson Darden made the motion to approve the monthly financial report. Councilperson Jeff Hale seconded the motion. And the motion carried unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Chip Richardson – pass; and Carole Wilson – pass.

Mayor Joe Carlyle – Item 4 Comments, questions or input from City Manager's written report. City Manager Gene Cottle presented Council with his monthly report and Police Chief Pat Hendrix presented his monthly police report.

Mayor Joe Carlyle – Item 5 Discuss and consider approving the minutes for Regular Scheduled meeting for March 16, 2020 and Special Called meeting for March 23, 2020. Councilperson Chip Richardson made the motion to approve the minutes as written. Councilperson Carole Wilson seconded the motion and the motion carried unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Chip Richardson – pass; and Carole Wilson – pass.

Mayor Joe Carlyle – Item 6 Discuss and consider approving Resolution No. 2020-0420-01R " RESOLUTION BY THE CITY OF TROUP TEXAS ("CITY") DENYING THE DISTRIBUTION COST RECOVERY FACTOR RATE REQUEST OF ONCOR ELECTRIC DELIVERY COMPANY LLC MADE ON OR ABOUT APRIL 3, 2019; AUTHORIZING PARTICIPATION IN A COALITION OF SIMILARLY SITUATED CITIES; AUTHORIZING PARTICIPATION IN RELATED RATE PROCEEDINGS; REQUIRING THE REIMBURSEMENT OF MUNICIPAL RATE CASE EXPENSES; AUTHORIZING THE RETENTION OF SPECIAL COUNSEL; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE" Tom Trimble with Oncor spoke to Council and said that for all the cities it is better to pass the resolution to deny the rate increase to rates equal. Councilperson Jeff Hale made the motion to approve Resolution No 2020-0420-01R. Councilperson Nelson Darden seconded the motion and the motion passed unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Chip Richardson – pass; and Carole Wilson – pass.

Mayor Joe Carlyle – Item 7 Consider authorizing the Mayor to adopt a Proclamation declaring May as Motorcycle Awareness Month for the City of Troup. Councilperson Chip Richardson made the motion to adopt the proclamation. Councilperson Nelson Darden seconded the motion and the motion carried unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Chip Richardson – pass; and Carole Wilson – pass.

Mayor Joe Carlyle – Item 8 Discuss and consider an agenda request by Clayton Vickers with Ameri-Tex Services Inc. requesting the City issue a RFP for the garbage contract that expires 9/30/2020 and issue a letter to Republic Services to not automatically extend the current contract for a three additional years. Mr. Clayton Vickers with Ameri-Tex Services Inc. addressed Council and said that he would like for the City to request RFP for contract garbage to service to allow his company to place a bid. Councilperson Nelson Darden made the motion for the City to issue a RFP for the expiring Garbage Contract. Councilperson Carole Wilson seconded the motion and the motion carried unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Chip Richardson – pass; and Carole Wilson – pass.

Mayor Joe Carlyle – Item 9 Discuss and consider selecting an Engineering Firm for the Wastewater System Improvement Project funded by the Texas Water Development Board. The Mayor told Council that a committee has scored bids and that CT Brannon Corp was the only firm to submit a bid. Councilperson Jeff Hale made the motion to select CT Brannon Corp as the engineering firm for the wastewater system improvement project funded by the Texas Water Development Board #73869. Councilperson Carole Wilson seconded the motion and the motion passed unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Chip Richardson – pass; and Carole Wilson – pass.

Mayor Joe Carlyle – Item 10 Discuss and consider selecting a Bond Council for the Wastewater System Improvement Project funded by the Texas Water Development Board. The Mayor told Council that only one bid had been submitted and graded by a committee and the recommended selecting Bickerstaff, Heath, Delgado, Acosta LLP a Bond Council for the Wastewater System Improvement Project funded by the Texas Water Development Board #73869. Mr. Gregory Miller explained to Council what his company will be doing for City as being the Bond Council. Councilperson Chip Richardson made the motion to approve Resolution No 2020-0420-02R. Councilperson Nelson Darden seconded the motion and the motion carried unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Chip Richardson – pass; and Carole Wilson – pass

Mayor Joe Carlyle – Item 11 Discuss and consider selecting a Financial Advisor for the Wastewater System Improvement Project funded by the Texas Water Development Board. The Mayor told Council that only one bid had been received for Financial Advisor for the Wastewater System Improvement Project funded by the Texas Water Development Board #73869 that was scored by a committee and the recommended Tijerina, Galvan, and Lawrence LLC for financial advisor. Mr. Tom Lawrence addressed Council and explained what their services would be for the City. Councilperson Jeff Hale made the motion to select Tijerina, Galvan, and Lawrence LLC for financial advisor for the Wastewater System Improvement Project funded by the Texas Water Development Board project # 73869. Councilperson Chip Richardson seconded the motion and the motion carried unanimously by a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Chip Richardson – pass; and Carole Wilson – pass

Mayor Joe Carlyle – Item 12 Discuss and consider approving a Resolution AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE COMBINATION TAX AND SURPLUS WATER AND SEWER SYSTEM REVENUE CERTIFICATES OF OBLIGATION. Councilperson Chip Richardson made the motion to approve the Resolution AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE COMBINATION TAX AND SURPLUS WATER AND SEWER SYSTEM REVENUE CERTIFICATES OF OBLIGATION. Councilperson Nelson Darden seconded the motion and the motion carried unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Chip Richardson – pass; and Carole Wilson – pass.

Mayor Joe Carlyle – Item 13 Discuss and consider necessary action, including legal action, regarding the federally funded Downtown Revitalization Project sidewalk project interruption caused by CenturyLink's delay in removing their overhead lines from the project area. Mr. David Rhodes with Centurylink addressed Council there had been delays but his workers are back on the project. Mayor Carlyle told Mr. Rhodes that we would like some kind of commitment date. Mr. Rhodes said that the project should be completed by the next Friday May 1, 2020. Councilperson Nelson Darden made the motion to take necessary action, including legal action, regarding the federally funded Downtown Revitalization Project sidewalk project interruption caused by CenturyLink's delay in removing their overhead lines from the project area. Councilperson Carole Wilson seconded the motion. Councilperson Nelson Darden amended his motion to include a completion date of May 10, 2020. Councilperson Carole Wilson seconded his amendment and the motion carried unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Chip Richardson – pass; and Carole Wilson – pass.

Mayor Joe Carlyle – Item 14 Discuss and consider a resolution affirming that the City of Troup will pay workers on rotating schedules due to COVID-19 schedule modifications their full pay for their normal pay period work hours. Councilperson Chip Richardson made the motion for the City of Troup to pay workers on rotating schedules due to Covid 19. Councilperson Carole Wilson seconded the motion and the motion carried unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Chip Richardson – pass; and Carole Wilson – pass.

Mayor Joe Carlyle – Item 15 Discuss and consider appointing an Evaluation Team to Procure Grant Administration Services for a possible 2021-2022 Community Development Block Grant. Councilperson Chip Richardson made the motion to appoint Mayor Joe Carlyle, City Manager Gene Cottle and City Secretary Buffie Deason on any substituted person selected by the Mayor as the evaluation team to Procure Grant Administration for a possible CDB Grant.

Councilperson Nelson Darden seconded the motion and the motion carried unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Chip Richardson – pass; and Carole Wilson – pass.

Mayor Joe Carlyle – Item 16 Discuss and Consider notification to past due City of Troup Utility customers during the period of the Texas State Health Disaster Declaration. Councilperson Chip Richardson made the motion to approve the notification of past due utility customers by mail. Councilperson Nelson Darden seconded the motion and the motion carried unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Chip Richardson – pass; and Carole Wilson – pass.

Mayor Joe Carlyle – Item 17 Comments and input from Council, Mayor or City Manager concerning items of interest or items for a future agenda. No comments made.

Mayor Joe Carlyle – Item 18 Adjourn at 8:07 p.m.

Respectfully submitted,



Buffie Deason/City Secretary

