

Minutes of a Regular Meeting  
Of the  
Troup City Council  
May 18, 2020

A Regular Meeting of the Troup City Council was held Monday, May 18, 2020 at 6:30 p.m. Via Teleconference due to Covid 19. Councilpersons were: Mayor Joe Carlyle, Jeff Hale, Nelson Darden, Brandi Barton, Chip Richardson, and Carole Wilson.

Mayor Joe Carlyle called the meeting to order at 6:33 p.m. by roll call. Joe Carlyle – Present; Jeff Hale – Present; Nelson Darden – Present; Brandi Barton – Present; Carole Wilson – Absent; and Chip Richardson – Present. Others on the Teleconference included City Manager Gene Cottle and City Secretary Buffie Deason as well as others to speak during the meeting.

Mayor Joe Carlyle – Item 2 Citizen Comments- Any Citizen wishing to address the Council on an agenda item may do so during the citizen comment section of the meeting or when the item is being considered by the Council. No comments made.

Mayor Joe Carlyle – Item 3 Discuss and Consider the Monthly Financial Report from the City Manager. Councilmembers were presented financial reports in their agenda packet and email. Councilperson Jeff Hale made the motion to approve the monthly financial report. Councilperson Chip Richardson seconded the motion. And the motion carried unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Brandi Barton – pass, and Chip Richardson – pass.

Mayor Joe Carlyle – Item 4 Comments, questions or input from City Manager's written report. City Manager Gene Cottle presented Council with his monthly report and Police Chief Pat Hendrix presented his monthly police report.

Mayor Joe Carlyle – Item 5 Discuss and consider approving the minutes for Regular Scheduled meeting for April 20, 2020. Councilperson Nelson Darden made the motion to approve the minutes for April 20, 2020. Councilperson Brandi Barton seconded the motion and the motion carried unanimously by roll call vote. Jeff Hale – pass; Nelson Darden – pass; Brandi Barton – pass, and Chip Richardson – pass.

Mayor Joe Carlyle – Item 6 Discuss and consider approving Interlocal Agreement with Cherokee County for street work on West Oak Street. Councilperson Jeff Hale made the motion to approve the Interlocal Agreement with Cherokee County for work on West Oak Street. Councilperson Chip Richardson seconded the motion and the motion carried unanimously by a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Brandi Barton – pass, and Chip Richardson – pass.

Mayor Joe Carlyle – Item 7 Discuss and consider selecting a Grant Administrator for a 2020 Downtown Revitalization grant application. City Manager Gene Cottle said the only RFQ that the City received was from Traylor and Associates. Councilperson Chip Richardson made the motion to select a Grant Administrator for the 2020 Downtown Revitalization grant application. Councilperson Brandi Barton seconded the motion and the motion carried unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Brandi Barton – pass, and Chip Richardson – pass.

Mayor Joe Carlyle – Item 8 Discuss and consider resolution 2020-0518-1R selecting Traylor and Associates, Inc. as the administrative consultant for application preparation and project administration in conjunction with a 2020 TCF – Downtown Revitalization application. Councilperson Chip Richardson made the motion to approve Resolution 2020-0518-1R. Councilperson Jeff Hale seconded the motion carried unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Brandi Barton – pass, and Chip Richardson – pass.

Mayor Joe Carlyle – Item 9 Discuss and consider selecting a Grant Administrator for a 2021-2022 Community Development Block Grant application. Councilperson Chip Richardson made the motion to select a Grant Administrator for the 2021-2022 Community Development Block Grant application. Councilperson Jeff Hale seconded the motion and the motion carried unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Brandi Barton – pass, and Chip Richardson – pass.

Mayor Joe Carlyle – Item 10 Discuss and consider resolution 2020-0518-2R selecting Traylor and Associates, Inc. as the administrative consultant for application preparation and project administration in conjunction with a 2021-2022 TxCDBG application. Councilperson Jeff Hale made the motion to approve Resolution No. 2020-0518-2R. Councilperson Nelson Darden seconded the motion and the motion carried unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Brandi Barton – pass, and Chip Richardson – pass.

Mayor Joe Carlyle – Item 11 Discuss and consider ratifying the 2018 Downtown Revitalization Project Change Order Number 2 in the amount of \$31,746.60. Councilperson Chip Richardson made the motion to ratify the 2018 Downtown Revitalization Project Change order in the amount of \$31,746.60. Councilperson Nelson Darden seconded the motion and the motion carried unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Brandi Barton – pass, and Chip Richardson – pass.

Mayor Joe Carlyle – Item 12 Discuss and consider approving the Request for Proposals for Waste/Disposal Services for distribution. Councilperson Nelson Darden made the motion to approve the RFP for Waste/Disposal Services for distribution. Councilperson Chip Richardson seconded the motion and the motion carried unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Brandi Barton – pass, and Chip Richardson – pass.

Mayor Joe Carlyle – Item 13 Discuss and consider the appointment of a three person Evaluation Team to score the proposals submitted in response to the RFP for Waste/Disposal Services. Councilperson Nelson Darden made the motion to appoint Joe Carlyle, Gene Cottle and Buffie Deason as the evaluation team to score RFPs received to the Waste/Disposal Service. Councilperson Jeff Hale seconded the motion and the motion carried unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Brandi Barton – pass, and Chip Richardson – pass.

Mayor Joe Carlyle – Item 14 Discuss and consider authorizing the Mayor and City Manager to obtain FEMA COVID-19 grant funds and/or CARES Act funding for uses for Troup citizens and employers for COVID-19 related purposes. Councilperson Chip Richardson made the motion to authorize the Mayor and City Manager to obtain FEMA COVID-19 grant funds and/or CARES Act funding for uses for Troup citizens and employers for COVID-19 related purposes. Councilperson Jeff Hale seconded the motion and the motion carried unanimously with a roll call vote. Jeff Hale – pass; Nelson Darden – pass; Brandi Barton – pass, and Chip Richardson – pass.

Mayor Joe Carlyle – Item 15 Comments and input from Council, Mayor or City Manager concerning items of interest or items for a future agenda. Mayor Carlyle said that he had been receiving many complaints about cats. Councilperson Jeff Hale said that he thinks that it is a City wide issue. Councilperson Jeff Hale said that he would like to meet in person at the next council meeting.

Mayor Joe Carlyle – Item 16 Adjourn at 7:26 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Buffie Deason".

Buffie Deason/City Secretary