

Minutes of a Regular Meeting
Of Troup City Council
February 13, 2023

A Regular Meeting of the Troup City Council was held Monday February 13, 2023 at 6:30 p.m. at the Cameron J Jarvis Troup Municipal Library. Councilpersons were: Mayor Jeff Hale, Dianne Layne, Nelson Darden, Brandi Barton, Fielding Winchester, and Chip Richardson.

Mayor Jeff Hale called the meeting to order at 6:37 noting Council members Mayor Jeff Hale, Fielding Winchester, Brandi Barton, Dianne Layne, and Nelson Darden, and Chip Richardson were present. Also present were City Manager Gene Cottle and City Secretary Buffie Deason along with other guest.

Chip Richardson led the pledge and invocation.

Mayor Jeff Hale – Item 4 Citizen Comments- Any Citizen wishing to address the Council on an agenda item may do so during the citizen comment section of the meeting or when the item is being considered by the Council. No comments were made.

Mayor Jeff Hale – Item 5 Discuss and consider approving the minutes for the Regular Scheduled meeting of December 19, 2022 AND January 9, 2023. Councilperson Brandi Barton made the motion to approve the minutes of December 19, 2022 AND January 9, 2023. Councilperson Fielding Winchester seconded the motion and the motion carried unanimously.

Mayor Jeff Hale – Item 6 Discuss and Consider the Monthly Financial Report for December 2022 and January 2023. Councilperson Chip Richardson made the motion to approve the financial reports for December 2022 and January 2023. Councilperson Fielding Winchester seconded the motion and the motion carried unanimously.

Mayor Jeff Hale – Item 7 Comments, questions or input from the City Manager’s written report. City Manager presented council with his monthly report. Lt. Shawn Murry gave the monthly police report.

Mayor Jeff Hale – Item 8 Presentation by Smith County Commissioner John Moore and Smith County Judge Neal Franklin.

Mayor Jeff Hale – Item 9 Consider calling a Municipal Election to be held on the uniform Election Day, Saturday May 6, 2023 Election to be held for: Council Position I, Council Position III, and Council Position IV. Councilperson Chip Richardson made the motion to call a Municipal Election to be held on the uniform Election Day, Saturday May 6, 2023 Election to be held for: Council Position I, Council Position III, and Council Position IV. Councilperson Nelson Darden seconded the motion and the motion carried unanimously.

Mayor Jeff Hale – Item 10 Consider authorizing the Mayor to execute an inter-local agreement with Smith County for the May 6, 2023 City Election to be administered by the Smith County Elections Administrator. Councilperson Brandi Barton made the motion to allow the Mayor to execute an inter-local agreement with Smith County for the May 6, 2023 City Election to be administered by the Smith County Elections Administrator. Councilperson Nelson Darden seconded the motion and the motion carried unanimously.

Mayor Jeff Hale – Item 11 Discuss and consider taking action on a Federal Procurement Policy. Councilperson Chip Richardson made the motion to approve the Federal Procurement Policy. Councilperson Fielding Winchester seconded the motion and the motion carried unanimously.

Mayor Jeff Hale – Item 12 Discuss and consider taking action on a Federal Grant Financial Policies and Procedures. Councilperson Chip Richardson made the motion to approve the Federal Grant Financial Policies and Procedures. Councilperson Fielding Winchester seconded the motion and the motion carried unanimously.

Mayor Jeff Hale – Item 13 Discuss and consider an advance payment request from Crown Civil Construction for the Downtown Revitalization Grant 7220102 due to delays in payments from Texas Department of Agriculture.

Councilperson Nelson Darden made the motion to make an advance payment of \$60000.00 to Crown Civil Construction for the Downtown Revitalization Grant 7220102. Councilperson Brandi Barton seconded the motion and the motion carried unanimously.

Mayor Jeff Hale – Item 14 Discuss and consider an agenda request from Michael Blanks with ETEX Fiber to approve the Final Re-plat for the property located as 0.051 acre of 25.688 tract located on Magnolia Street recorded as No. 20150100000749 Smith County, Texas. Councilperson Chip Richardson made the motion to approve the Final Re-plat for the property located as 0.051 acre of 25.688 tract located on Magnolia Street recorded as No. 20150100000749 Smith County, Texas. Councilperson Fielding Winchester seconded the motion and the motion carried unanimously.

Mayor Jeff Hale – Item 15 Discuss and consider an agenda request from First National Bank to approve a Final re-plat for the property located at 312 W. Duval legal description Block 64 lot 1A of The City of Troup. Councilperson Chip Richardson made the motion to approve the final re-plat for the property located at 312 W. Duval legal description Block 64 lot 1A of the City of Troup. Councilperson Fielding Winchester seconded the motion and the motion carried unanimously.

Mayor Jeff Hale – Item 16 Discuss and consider a request from LSR Properties, LLC for the final re-plat for the property located at 507 S. Georgia Tract 2, 97, and 97A of the M-26.4C of A0010E Gee Abstract. No action taken.

Mayor Jeff Hale – Item 17 Discuss and consider approving the final re-plat for the property located at 100 Lee Street of the Lee Street Addition of the City of Troup, Smith County, Texas. Councilperson Fielding Winchester made the motion to approve the final re-plat for the property located at 100 Lee Street of the Lee Street Addition of the City of Troup, Smith County, Texas. Councilperson Brandi Barton seconded the motion and the motion carried unanimously.

Mayor Jeff Hale – Item 18 Discuss and consider approving Resolution Number 2023-0213-01R A RESOLUTION REGARDING A CONTRACT FOR THE PURPOSE OF FINANCING A “WELL PUMP, MOTOR, AND RELATED EQUIPMENT”. Councilperson Nelson Darden made the motion the approve Resolution No. 2023-0213-01R. Councilperson Fielding Winchester seconded the motion and the motion carried unanimously.

Mayor Jeff Hale – Item 19 Discuss and consider awarding the bid for the Tarbutton Lift Station Rehab Project to Capps-Capco Construction for the amount of \$257,725.00. Councilperson Chip Richardson made the motion to award the bid to Capps-Capco Construction for the amount of \$257,725.00 for the Tarbutton Lift Station Rehab Project. Councilperson Brandi Barton seconded the motion and the motion carried unanimously.

Mayor Jeff Hale – Item 20 Discuss and consider a request from Public Works Director John Odom to approve having contractors work under state highways for water/sewer taps or any other maintenance at the utility customer’s expense and waive the city’s tap fees. Councilperson Nelson Darden made the motion to wave the City Tap Fee and for utility customers to pay for contractor work under state highways for water/sewer taps and other maintenance work. Councilperson Fielding Winchester seconded the motion and the motion carried unanimously.

Mayor Jeff Hale – Item 21 The City of Troup Council convened to Board of Adjustments Hearing at 7:32 p.m.

Mayor Jeff Hale – Item 22 Discussed the substandard building located at 115 N. Price legal description M-26.4B Tract 51 of ABST A0010 E. Gee. Public works director John Odom told Council that he had sent all notices to owner and had not response about cleaning the property.

Mayor Jeff Hale – Item 23 Reconvened from Board of Adjustments Hearing back into Regular Council Meeting at 7:35 p.m.

Mayor Jeff Hale – Item 24 Discuss and take action on items discussed in the Board of Adjustment meeting. Councilperson Chip Richardson made the motion to allow the city to remove the substandard building located at 115 N. Price legal description M-26.4B Tract 51 of ABST A0010 E. Gee and place a lean against the property for the expenses incurred. Councilperson Fielding Winchester seconded the motion and the motion carried unanimously.

Mayor Jeff Hale – Item 25 Discuss and consider approving Resolution Number 2023-0213-02R as a tax sale cause number 25713-C. Councilperson Fielding Winchester made the motion to approve Resolution No 2023-0213-02R and allow the City of Troup to be the purchaser for the property. Councilperson Chip Richardson seconded the motion and with a roll call vote with all Council members voting yes, the motion carried unanimously.

Mayor Jeff Hale – Item 26 Discuss and consider an agenda request from Stevie Oakes abandonment of an undeveloped street beside Joy Street Ministries. Councilperson Brandi Barton made the motion to abandon the undeveloped street beside Joy Street Ministries. Councilperson Nelson Darden seconded the motion and the motion carried unanimously.

Mayor Jeff Hale – Item 27 Comments and input from Council, Mayor or City Manager concerning items of interest or items for a future agenda. No comments.

Mayor Jeff Hale – Item 28 Adjourn 7:39 pm

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Buffie Deason", with a long horizontal flourish extending to the right.

Buffie Deason/City Secretary